

**HIV Prevention**  
**Community Planning Group (CPG)**  
1845 E. Roosevelt Street, Phoenix, Arizona 85006 (602) 506-6005

Full Group Meeting  
May 13, 2003  
Trinity Episcopal Cathedral—100 W. Roosevelt, Phoenix

**MEETING MINUTES**

**Present:** 35 members were present.

**Call to Order:** Erica Ferguson called the meeting to order at 5:20.

**Teambuilding/Introductions**

- Larry Thomas led the group in a teambuilding exercise.
- As part of the teambuilding exercise members introduced each other to the group.

**New Business**

- Bruce Porter, from the Arizona Department of Health Services (ADHS) informed the group that he has accepted the position of Office Chief of the HIV/AIDS Division at ADHS. Bruce's current position of HIV Prevention Manager will be opening to the public soon, no date was given. He also updated the group about other staffing changes at ADHS:
  - The new Ryan White Manager at ADHS is Tara Radke, she can be reached at 602-230-5819.
  - ADHS is working on developing a position for an Evaluator of HIV Prevention. No date as to when this position will be available was given.
- Bruce also talked about the Request for Proposal (RFP). According the Comprehensive Plan that the group completed, there were four target populations identified. The proposal dollar amount is \$750,000 for next year and is broken down by target populations below and based on the epi profile:
  - **MSM (men who have sex with men), all ethnicities, all ages--\$450,000 this is an increase over last year**
  - **MSM, Hispanic, all ages--\$75,000 this is enough for a new program**
  - **IDU (injection drug users) and/or MSM, African American, all ages--\$75,000 this is enough for a new program**
  - **IDU, all ages, all ethnicities--\$150,000 this is a decrease from last year**

The interventions in the RFP will be more specific than in the past. Proposers will be asked to choose from a list of programs with interventions that have proven efficacy. The RFP anticipated release date is within the next four to six weeks. Those who wish to respond will be given a month to respond and then the responses will be peer reviewed over the summer and then chosen by the fall.
- Bruce also mentioned that the AIDS Drug Assistance Program (ADAP) is still under threat of reduced funding which will affect those being treated for HIV/AIDS. We are reminded to educate legislature of the importance and benefits of this program and the need for continued funding.
- Denise Diefenbach updated the group on the "Big Picture" and featured items for the evening. Highlights are as follows:
  - **How the CPG works**

It was stressed how important it is to be active on a committee because that is where the work of the CPG is completed. Denise passed out sign up sheets for various committees with explanations of the responsibilities of each committee.

- **Housecleaning**  
Denise expressed the importance of maintaining the database of CPG members and asked members to include themselves on the emailing list, make any changes on the sign in sheet, and complete a new member form if you are a new member.
- **The Comprehensive Plan 2004-2006**  
Denise updated the group on the Plan and its whereabouts. The Plan will be sent to the printer at the end of May, beginning of June for printing. We hope to have copies available for the next meeting.
- **Membership Committee update**  
Erica Ferguson informed the group that a New Member Orientation (CPG 101) was held on April 1<sup>st</sup> and despite the chosen date we still had approximately 25 attendees!
- Brandi Drew, former intern at ADHS, reported on the results from the Planning Process Evaluation. The purpose of this evaluation was to assemble members' thoughts and comments on whether they felt the planning cycle was successful and an inclusive process. Out of three regions (the Northern, Central, and Southern CPGs) only 37 members responded and 20 of them were from the Central AZ CPG. In summary, of the 20 who completed the survey, the only CDC objective that the members felt was not completely met was Objective #2 which states: ***"Ensure that the CPGs reflect the diversity of the epidemic in your jurisdiction and that expertise in epidemiology, behavioral science, health planning and evaluation are included in the process."*** The Central CPG exceeded expectations on all other questions and CDC objectives. Go Central AZ CPG!!! Thank you for your work on this project Brandi.
- Billy Leeth, with the Maricopa County Department of Public Health—MenPower Program, relayed a report to us from the CDC on Community Based Organizations (CBO) in HIV Prevention. Billy attended the Spring 2003 CBO Consultation in San Francisco and the presentation was titled, "Advancing HIV Prevention: New Strategies for a Changing Epidemic," by Robert S. Janssen, M.D. Director, Divisions of HIV/AIDS Prevention. Please see the attached PowerPoint presentation for details.

#### **Announcements:**

- T.R.I.B.E. & LaZona Hispana is hosting its 4<sup>th</sup> Annual HIV/AIDS Awareness Health Fair on June 7<sup>th</sup>, 10am-5:30pm at Sueno Park, 43<sup>rd</sup> Ave & Encanto. Call 602-253-2437 for more information.
- Terros has a job opportunity for a Prevention Outreach Specialist. Contact Cathy @ 602-254-1719 x11.

#### **Next Meeting:**

The next full group meeting will be on **Tuesday July 15, 2003** at 5:00 p.m. The meeting will be held at Trinity Episcopal Cathedral on 100 W. Roosevelt St. in downtown Phoenix.

**Adjournment:** The meeting was adjourned at 7:30 p.m.

Respectfully submitted,  
Denise R. Diefenbach  
Program Manager